

Letter to Me

Write a letter to me explaining who you are. I want you to tell me some general things about yourself so that I can get to know you and see where you are with your writing skills. This letter will look like a letter, and it will not have any abbreviations and/or e-mail/texting jargon.

What will it look like...

(...an actual letter)

Start with...

Dear Mrs. Parrish, (This is a friendly letter and not a business letter, so a comma is required.)

(Skip one line because this is a letter.)

Indent. (Indent each time you start a new paragraph. Do not skip lines between paragraphs.)

End with a salutation, such as sincerely.

For example...

Sincerely,

(Skip a line.)

Write your first and last name.

Begin by brainstorming; in other words, on notebook paper begin listing answers to the items below. Then, write a rough draft. Next, use a different colored pen and edit and revise your **rough draft**. Last, write a final draft. I will check and grade all steps.

What it will contain...

1. Write about your family. Explain to me who is in your family. What are your siblings' names and ages? Does your family have any traditions or things you do together? (Try not to make this paragraph a list containing only names and ages.)
2. Write about your summer. What did you do? What did you see or read? Did you spend time with any one in particular? Did you go anywhere?
3. Write about your last school year. How did it go? Tell me what your favorite subject is and what your least favorite is. Tell me why. (Refrain from stating it was due to a teacher.)
4. Write about your interest. What do you like to do in your free time? Are there any extra-curricular items you plan on being a part of this year? Tell me why you like spending time doing these things.
5. Write about your goals. What are your goals for this school year? What are your goals for the future? What do you want to do beyond high school?
6. Tell me anything else you wish to share.

Keep in mind that you do not have to address all the above items in your letter. Simply write about yourself so that I can begin to have some understanding as to who you are as an individual.

***I look forward to your letter and a great school year.